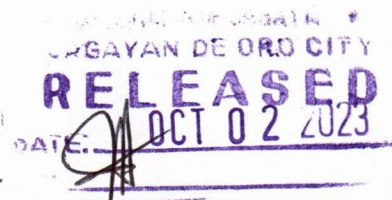




Republic of the Philippines  
**Department of Education**  
REGION X  
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

26 September 2023

DIVISION MEMORANDUM  
No. 496 s. 2023

ATTENDANCE TO THE TRAINING ON FOOD SAFETY COMPLIANCE OFFICER (FSCO)

TO: JOAN A. ARSUA – Nurse II  
This Division

1. Regarding unnumbered Regional Memorandum on Training on Food Safety Compliance Officer, you are hereby directed to attend the said activity on October 2-6, 2023 at CAR (Baguio Teachers' Camp), Leonard Wood Road, Baguio City.
2. The activity aims to train and certify select DepEd Health Personnel/Program Focal Persons as experts in Basic Food Safety (BFS), Hazard Analysis Critical Control Points (HACCP) and as FSCO to ensure adherence to the food safety standards and compliance with the law and update the database and directory of DepEd certified FSCOs.
3. Travel expenses shall be charged against the 2023 Learners Support Program Funds downloaded to respective division offices or charge to local funds, subject to the usual accounting and auditing rules and regulations.
4. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment are accorded to all personnel regardless of disability, sexual orientation, gender, age, religion, and ethnicity.
5. Compliance to this Memorandum is desired.

**ROY ANGELO E. GAZO**  
Schools Division Superintendent

Encl: As stated  
Ref: As stated  
To be indicated in the Perpetual Index  
under the following Subjects:

HEALTH EDUCATION

PROGRAMS

JAA/DM-attendance to the training on food safety compliance officer  
September 26, 2023



**Address:** Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City  
**Mobile No:** +63 975 6403 226 (Globe) | +63 951 1710 902 (Smart)  
**Email Address:** cagayandeoro.city@deped.gov.ph





Republic of the Philippines  
**Department of Education**  
REGION X - NORTHERN MINDANAO

23-105393

September 26, 2023

REGIONAL MEMORANDUM

No. \_\_\_\_\_, s. 2023

TRAINING ON FOOD SAFETY COMPLIANCE OFFICER (FSCO)

To: Assistant Regional Director  
Schools Division Superintendents  
All Others Concerned

1. The Operations Strand, through the Bureau of Learner Support Services-School Health Division (SHD), through the Health and Nutrition Unit - Education Support Services Division (HNU - ESSD), in partnership with Food Safety and Hygiene Academy of the Philippines (FoodSHAP), will conduct the **Training on Food Safety Compliance Officer (FSCO)** at the Baguio Teachers' Camp, Leonard Wood Road, Baguio City, on October 2-7.
2. The activity aims to train and certify select DepEd health personnel/program focal persons as experts in BFS, HACCP, and as FSCO to ensure adherence to the food safety standards and compliance with the law and update the database and directory of DepEd certified FSCOs.
3. These following are the participants:

| SDO                | NAME                         | DESIGNATION               |
|--------------------|------------------------------|---------------------------|
| Regional Office X  | Hannah Leizl K. Ratunil      | Nutritionist-Dietitian II |
| Bukidnon           | Katrina Mae N. Listohan      | Nurse II                  |
| Cagayan de Oro     | Joan A. Arsua                | Nurse II                  |
| Camiguin           | Dr. Jackielyn O. Din         | Medical Officer III       |
| El Salvador        | Cecille Z. Khobuntin         | Nurse II                  |
| Gingoog            | Marven C. Asetre             | Nurse II                  |
| Iligan             | Diane Christine P. Cornelia  | Nurse II                  |
| Lanao Del Norte    | Dr. Michelle T. Velez        | Medical Officer III       |
| Malaybalay         | Keziah Fatima M. Un          | Nurse II                  |
| Misamis Occidental | Rey Tabil                    | EPS                       |
| Misamis Oriental   | Dr. Miguel Degamo            | Medical Officer III       |
| Ozamis             | Salome T. Villa              | Nurse II                  |
| Oroquieta          | Dr. Victor Laurence B. Besas | Medical Officer III       |
| Tangub             | Cecille Louelle A. Gulbe     | Nurse II                  |
| Valencia           | Dr. Ava May V. Ortega        | Medical Officer III       |





4. It is reiterated that the participants for this batch are those who attended the Training on Basic Food Safety (BFS) and Hazard Analysis and Critical Control Point (HACCP) conducted in Cebu City, on August 7-11, pending the results of the previous examinations. NO REPLACEMENT IS ALLOWED.

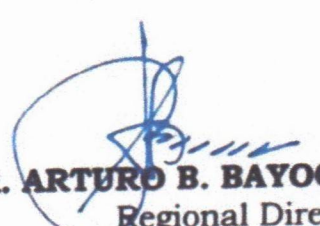
5. Necessary activities such as the conduct of remedial sessions or special examination shall be done during the week to enable the participants with invalid certificates to complete the training course. PLEASE TAKE WITH YOU BFS AND HACCP FOR READY REFERENCE.

6. Likewise, the participants shall take with them their own laptops, extension cords, internet back-up. The FSCO training is intensive and requires the participants' concentration and focus during technical sessions/discussion.

7. Travel expenses shall be charged against 2023 Learners Support Program Funds to be downloaded to the divisions or charges to local funds, subject to the existing auditing and accounting rules and regulations.

8. For more information, please contact Hannah Leizl K. Ratunil, RND, Nutritionist-Dietitian II and regional SBFP coordinator, ESSD, at 0975-605-8439 or email at [hannahleizl.ratunil@deped.gov.ph](mailto:hannahleizl.ratunil@deped.gov.ph).

9. This Office directs the immediate and wide dissemination of this Memorandum.

  
**DR. ARTURO B. BAYOCOT, CESO III**  
Regional Director

ATCH.: As stated  
To be indicated in the Perpetual Index  
under the following subjects:

HEALTH AND SAFETY

FSCO

RE: Training on Food Safety Compliance Officer (FSCO)  
ESSD/Hannah

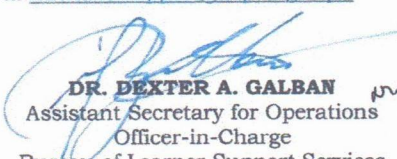


Republic of the Philippines  
**Department of Education**  
BUREAU OF LEARNER SUPPORT SERVICE

Office of the Director

**ADVISORY**  
**September 18, 2023**

1. This Office hereby announces that the conduct of *Training on Food Safety Compliance Officer – Batch 2* initially scheduled on October 9-13, 2023, at Region IV-A, will be rescheduled on **October 2-6, 2023, at CAR (Baguio Teachers' Camp, Leonard Wood Road, Baguio City).**
2. It is reiterated that the participants for this batch are from **Regions VI, VII, VIII, IX, X, XI, XII, CARAGA, and BARMM**, who attended the Training on Basic Food Safety (BFS) and Hazard Analysis and Critical Control Point (HACCP), conducted in Cebu City on August 7-11, 2023, **pending the results of the previous examinations. NO REPLACEMENT IS ALLOWED.**
3. The pre-registration link is <https://bit.ly/FSCO2> and shall be accomplished on or before September 29, 2023.
4. Necessary activities such as the conduct of remedial sessions or special examinations may be done during the week to enable the participants with invalid certificates to complete the training course. **PLEASE BRING YOUR BFS AND HACCP BOOKS FOR READY REFERENCE.**
5. Important reminders:
  - a. Participants may proceed and stay in the designated Conference Hall upon arrival at the venue. The first meal to be served is Lunch. The venue will accommodate participants for check-in on October 2, 2023, at 2:00pm onwards. Check out will be on October 6, 2023, at 12:00noon and the last meal to be served is AM snacks. Attached as Annex 1 is the Program Flow for ready reference.
  - b. It is advised that attendees shall bring their own **laptops, extension cords, and own internet data/connection.**
  - c. **The FSCO training is intensive and requires participants' concentration and focus during technical sessions/discussions.**
6. The examination results are expected to be posted approximately within 15 to 20 working days after the conduct of this activity.
7. Travel expenses of the participants (except for BARMM) shall be charged against 2023 Learner Support Program Funds to be downloaded to respective regional offices upon approval of the Undersecretary for Finance, subject to the usual auditing and accounting rules and regulations.
8. For questions and clarifications, you may contact Belinda C. Beltran, Nutritionist-Dietitian III and/or Christine Isabel B. Buenvenida, Health Education and Promotion Officer II, through (02) 8632-9935 or email at [nutritionsupport@deped.gov.ph](mailto:nutritionsupport@deped.gov.ph)

  
**DR. DEXTER A. GALBAN**  
Assistant Secretary for Operations  
Officer-in-Charge  
Bureau of Learner Support Services



## Annex 1. Program Flow

| Training on Food Safety Compliance Officer (FSCO) |                                                                                                                                                              |
|---------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Day 1</b>                                      |                                                                                                                                                              |
| 2:00pm to 5:00pm                                  | Registration and Attendance                                                                                                                                  |
|                                                   | Opening Program                                                                                                                                              |
| <b>Day 2</b>                                      |                                                                                                                                                              |
| 8:00am to 12:00nn                                 | <ul style="list-style-type: none"> <li>ELEMENT 1: Food Safety Management Framework</li> <li>ELEMENT 2: Food Safety Policy and Planning</li> </ul>            |
| 12:00nn to 1:00pm                                 | <b>Lunch</b>                                                                                                                                                 |
| 1:00pm to 5:00pm                                  | <ul style="list-style-type: none"> <li>ELEMENT 3: Food Safety Organization</li> <li>ELEMENT 4: Food Safety Culture and Behavior</li> </ul>                   |
| <b>Day 3</b>                                      |                                                                                                                                                              |
| 8:00am to 8:30am                                  | Recapitulation                                                                                                                                               |
| 8:30am to 12:00nn                                 | <ul style="list-style-type: none"> <li>ELEMENT 5: The HALAL Management</li> <li>ELEMENT 6: Checking and Evaluation</li> </ul>                                |
| 12:00nn to 1:00PM                                 | <b>Lunch</b>                                                                                                                                                 |
| 1:00PM to 5:00PM                                  | <ul style="list-style-type: none"> <li>ELEMENT 7: Investigation, Documents and Records</li> </ul>                                                            |
| <b>Day 4</b>                                      |                                                                                                                                                              |
| 8:00am to 8:30 AM                                 | Recapitulation                                                                                                                                               |
| 8:30am to 12:00nn                                 | <ul style="list-style-type: none"> <li>ELEMENT 8: Auditing, Review and Actions</li> <li>ELEMENT 9: Legal Requirements and International Standards</li> </ul> |
| 12:00nn to 1:00pm                                 | <b>Lunch</b>                                                                                                                                                 |
| 1:00pm to 1:30pm                                  | REVIEW                                                                                                                                                       |
| 1:30pm to 5:00pm                                  | <b>EXAMINATION</b><br><br>Next Steps<br><br>Closing Program                                                                                                  |
| <b>Day 5 - Check-out</b>                          |                                                                                                                                                              |